



**The Task Force on Trial Court Employees**  
**September 21-22, 1999**  
**Riverside, California**

<b>Type of Meeting:</b> Seventeenth Meeting of the Task Force	<b>Chair:</b> Justice James A. Ardaiz, Administrative Presiding Justice, Court of Appeal, Fifth Appellate District <b>Judicial Council Project Coordinator:</b> Ms. Judith A. Myers, Human Resources Director, Administrative Office of the Courts <sup>1</sup>
---	---

**Please Bring:** Calendars

**Meeting Objectives:**

- A. Provide an opportunity for communication through public comment period
- B. Review final assumptions, objectives, and models for:
  - 1. Defined Benefit Retirement
  - 2. Deferred Compensation
  - 3. Benefits
  - 4. Accrued Leave
  - 5. Meet & Confer
  - 6. Employment Protection
- C. Finalize transition assumptions, objectives, and model
- D. Identify any outstanding issues for purposes of the second interim report
- E. Agree to modifications needed on the draft second interim report
- F. Provide update on the trial court employee survey
- G. Agree on dates for the task force to meet to review draft legislation

**Tuesday, September 21, 1999 - 10:00 a.m. to 5:30 p.m.**

**OPEN SESSION**

<b>Reminder: Breakfast on Your Own</b>		
1. Welcome	ALL	10:00 a.m.
2. Public Comment Period <i>Objective: A</i>	ALL	10:00 - 10:30 a.m.
3. Review of August 30- Sept. 1 Task Force Meeting and Announcements for Today's Meeting	Justice James A. Ardaiz, Chair Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator	10:30 - 10:45 a.m.
4. Calendar Future Meetings <i>Objective G</i>	Judith A. Myers, HR Director, AOC	10:45 - 11:00 p.m.
5. Survey Update <i>Objective F</i>	Hazel Ann Reimche, Supervising Analyst, HR, AOC Judith A. Myers, HR Director, AOC	11:00 - 11:15 p.m.

<sup>1</sup> Administrative Office of the Courts (AOC)  
 D:\HTML\tcemployees\memagd.doc

**Tuesday, September 21, 1999 (continued)**

6. Review Final Models 1) Defined Benefit Retirement 2) Deferred Compensation 3) Benefits 4) Accrued Leave 5) Meet & Confer 6) Employment Protection	<i>Objective B</i>	Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	11:15 a.m. – 12:30 p.m.
<b>Working Lunch</b>		<b>Task Force Members and Staff</b>	<b>12:30 – 1:30 p.m.</b>
7. Transition Model	<i>Objective C</i>	Deborah Brown, Attorney, CALS Liz Schiff, Facilitator Task Force Members and Staff	1:30 – 2:15 p.m.
8. Identify Any Other Outstanding Issues	<i>Objective D</i>	Justice James Ardaiz, Chair Liz Schiff, Facilitator Task Force Members and Staff	2:15 – 3:00 p.m.
<b>Break</b>		<b>Task Force Members and Staff</b>	<b>3:00 – 3:15 p.m.</b>
9. 2 <sup>nd</sup> Interim Report: Revised Parts from 1 <sup>st</sup> Interim Report • Introduction • Employee Definition • Employment Status Options • Classification • Salary • Meet & Confer • Employment Protection • Defined Benefit Retirement	<i>Objective C</i>	Judith A. Myers, HR Director, AOC Liz Schiff, Facilitator Task Force Members and Staff	3:15 – 5:15 p.m.
10. Closing Remarks		Justice James A. Ardaiz, Chair	5:15 - 5:30 p.m.
<b>Reminder: Dinner On Your Own</b>			

**Wednesday, September 22, 1999****8:00 a.m. – 3:00 p.m.****OPEN SESSION**

<b>Reminder: Breakfast On Your Own</b>			
<b>Turn in comment sheets</b>			<b>8:00 a.m.</b>
1. Opening Remarks		Justice James A. Ardaiz, Chair	8:30 – 8:45 a.m.
2. Dates for Reviewing Draft Legislation	<i>Objective G</i>	Judith A. Myers, HR Director, AOC Task Force Members and Staff	8:45 – 9:00 a.m.

**Wednesday, September 22, 1999 (continued)**

3. 2 <sup>nd</sup> Interim Report: Revised Parts from 1 <sup>st</sup> IR <i>Obj. E</i> <ul style="list-style-type: none"><li>- Accrued Leave</li><li>- Benefits</li><li>- Retiree Group Insurance</li></ul>	Justice James A. Ardaiz, Chair Liz Schiff, Facilitator Task Force Members and Staff	9:00 – 10:00 a.m.
<b><i>Break</i></b>	<b><i>Task Force Members and Staff</i></b>	<b><i>10:00 – 10:15 a.m.</i></b>
4. 2 <sup>nd</sup> Interim Report (continued) <ul style="list-style-type: none"><li>- Federally Regulated Benefits</li><li>- Deferred Compensation</li><li>- Transition</li></ul>	Justice James A. Ardaiz, Chair Liz Schiff, Facilitator Task Force Members and Staff	10:15 – 11:45 a.m.
<b><i>Working Lunch</i></b>	<b><i>Task Force Members and Staff</i></b>	<b><i>11:45 – 12:45 p.m.</i></b>
5. 2 <sup>nd</sup> Interim Report (continued)	Justice James A. Ardaiz, Chair Liz Schiff, Facilitator Task Force Members and Staff	12:45 – 1:45
<b><i>Break</i></b>	<b><i>Task Force Members and Staff</i></b>	<b><i>1:45 – 2:00 p.m.</i></b>
6. 2 <sup>nd</sup> Interim Report (continued) <ul style="list-style-type: none"><li>- Instructions on How to Comment</li><li>- Executive Summary</li></ul>	Justice James A. Ardaiz, Chair Liz Schiff, Facilitator Task Force Members and Staff	2:00 – 2:30 p.m.
7. Next Steps in the Process	Judith A. Myers, HR Director, AOC	2:30 – 2:45 p.m.
8. Closing Remarks	Justice James A. Ardaiz, Chair	2:45 - 3:00 p.m.